

INTERNATIONAL STAFF WEEK 2018**APPLICATION FORM**

Thank you for your interest in participating in the International Staff Week of Bauhaus-Universität Weimar. We kindly ask you to fill in the application form and send it back to staffweek@uni-weimar.de by 17 August 2018. We will get back to you shortly after the application deadline.

A. PERSONAL DETAILS

First name:	Family name:
Gender: male female	Mobile phone number:
Home institution:	
Department:	
Address:	
Zip code and city, country:	E-Mail:
Position:	In this position since:
Main tasks/responsibilities at your home institution:	

B. MOTIVATION

Please tell us in a few sentences why you wish to participate in the staff week:
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C. WHAT TOPICS/UNITS ARE YOU INTERESTED IN?

Please choose your priority by number 1,2 and 3:

Corporate communications

Teaching Affairs and Student Services

University Computer Center

International Office

Accounting and Finance

University Library

Bauhaus Research School / Research Services

D. ENGAGEMENT

Mutual exchange with the participants is very important to us. We would be interested to hear about your daily work experience. If you are willing to share a very brief (5 min) presentation with the other participants, please fill in a short description.

Please specify the topic:

E. SOCIAL EVENTS

To ensure the week is both productive and enjoyable we would like to designate some time to networking and social events. Please help us to plan the social activities by indicating which events you would like to join.

Welcome reception

Guided tour "University Campus"

Guided tour "Bauhaus Walk"

Guided tour "Anna Amalia library"

F. SPECIAL REQUIREMENTS

Dietary requirements

Vegetarian

Other, please specify:

Please inform us if you have a disability we should be aware of: